

Affiliated to Veer Narmad South Gujarat University, Surat: (Gujarat)



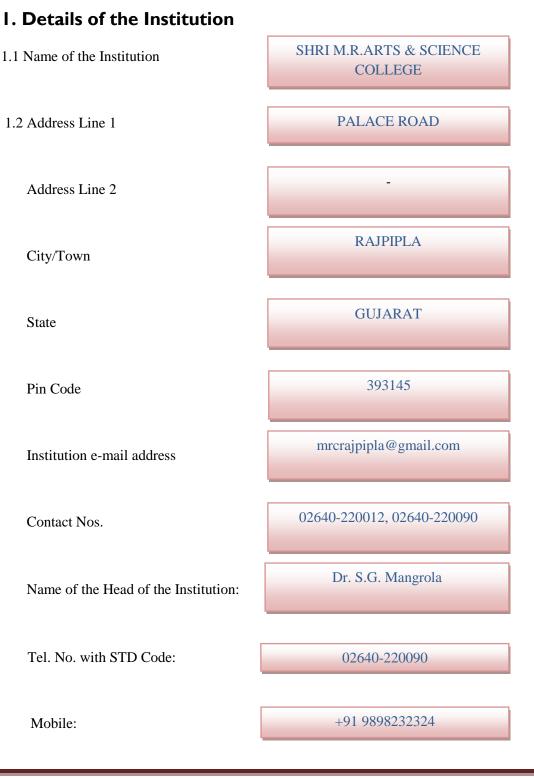
YEAR: 2016-17

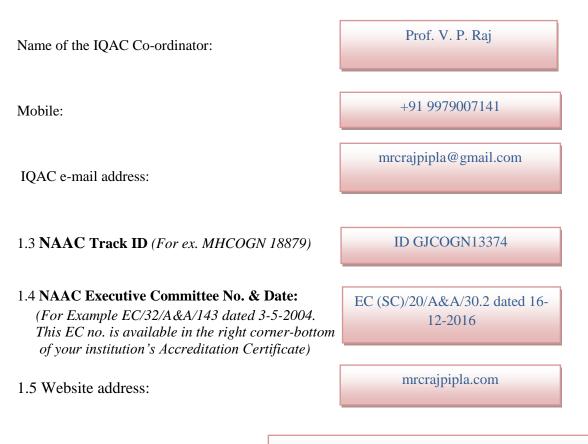
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The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (*Note: The AQAR period would be the Academic Year. For example, July 1, 2016 to June 30, 2017*)

Part - A





Web-link of the AQAR:

http://www.mrcrajpipla.com/AQAR2016-17

For ex. http://www.mrcrajpipla.com/downloads/2016-2017.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of	Validity
				Accreditation	Period
1	1 st Cycle	<i>B</i> +		2007	31-03-2012
2	2 nd Cycle	B^+	2.57	2016	15-12-2021
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

08/03/2008

1.8 AQAR for the year

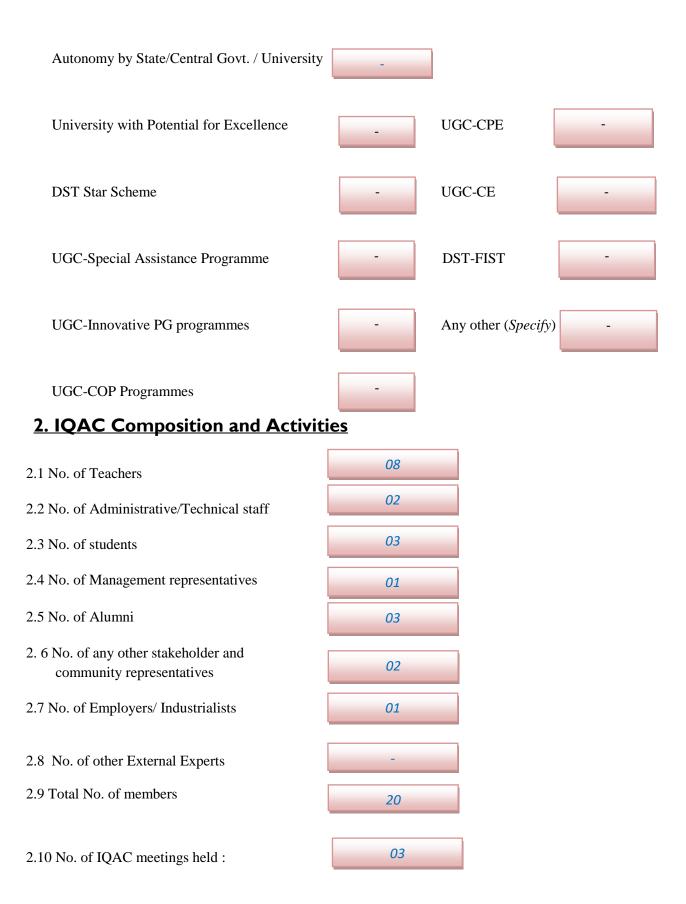
2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

i. AQAR :- ____ (DD/MM/YYYY)

1.10 Institutional Status		
University	State V Central	_ Deemed _ Private _
Affiliated College	Yes 🖌 No 💶	
Constituent College	Yes _ No 🗸	
Autonomous college of UGC	Yes _ No 🗸	
Regulatory Agency approved Ins	titution Yes _	No 🗸
(eg. AICTE, BCI, MCI, PCI, NCI)	
Type of Institution <i>Co-educat</i>	ion 🗸 Men _	Women
Urban	- Rural .	Tribal 🗸
Financial Status Grant-in	1 -aid $\sqrt{UGC 2(f)}$) \checkmark UGC 12B \checkmark
Grant-in-a	uid + Self Financing	Totally Self-financing
1.11 Type of Faculty/Programme		
Arts V Science	√ Commerce La	aw PEI (Phys Edu)
TEI (Edu) 📃 Engineerin	ng 📄 Health Science	e Management
Others (Specify)	. Nil	
1.12 Name of the Affiliating Univer	sity (for the Colleges)	V.N.S.G.U. SURAT

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc



2.11 No. of meetings with various stakeholders: <i>No</i> .	03 Faculty 01
Non-Teaching Staff Students 01 Alumni	01 Others _
2.12 Has IQAC received any funding from UGC during the year	ar? Yes No 🗸
If yes, mention the amount	
2.13 Seminars and Conferences (only quality related)	
(i) No. of Seminars/Conferences/ Workshops/Symposia o	organized by the IQAC
Total Nos International - National	- State - Institution Level -
(ii) Themes	
2.14 Significant Activities and contributions made by IQAC	
Meeting with student to inspire them to participate 2.15 Plan of Action by IQAC/Outcome	
The plan of action chalked out by the IQAC in the beginn enhancement and the outcome achieved by the end of the	
Plan of Action	Achievements
A meeting with teaching faculty was proposed to improve quality of education; faculty was suggested to arrange assignment, term paper at regular interval of time.Positive out Positive out 	come is noticed in the results of the students
* Attach the Academic Calendar of the year as Annexure.	
2.16 Whether the AQAR was placed in statutory body Yes Management - Syndicate - Any or	s ✓ No ther body -

Provide the details of the action taken

Management has discussed with principal and concerned committee and is satisfied with this report

Part – B

Criterion – I I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the	Number of	Number of	Number of self-	Number of value
Programme	existing	programmes	financing	added / Career
	Programmes	added during	programmes	Oriented
		the year		programmes
PhD				
PG	2 (M.A. & M.Sc.)			
UG	2 (B.A. & B.Sc.)			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total				
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	4 (B.A./B.Sc./M.A/MSc.)
Trimester	
Annual	

1.3 Feedback from stakeholders* (On all aspects)	Alumni	-	Parents	-	Employers	-	Students	-
Mode of feedback :	Online	-	Manual	-	Co-operating	g scho	ools (for PEI)	-

*Please provide an analysis of the feedback in the Annexure

Analysis of the feedback form is not done. Although we take in to consideration the suggestion of the students and try to implement them.

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, according to the norms of university.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	ofessors Associate Professors		Others
permanent facally	23	02	21	-	-
2.2 No. of permanent facult	ty with Ph.	D. 9			
2.2 No. of Equility Desition		sst. Associa	ate Professors	Others	Total

Professors

V

_

R

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V

-

R

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01

V

_

R

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01

V

-

R

_

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

2.4 No. of Guest and	Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			
Presented papers	01	01	01
Resource			
Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

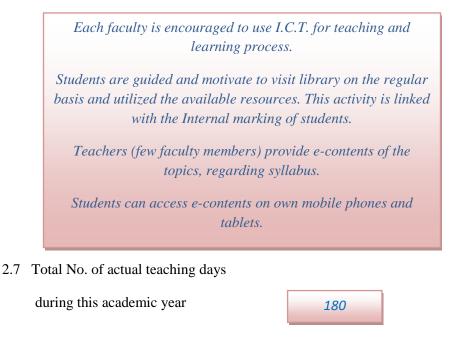
Professors

V

06

R

_



2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

The university to which we are affiliated does have its own system of examination and evaluation to we have to follow it.

- 2.9 No. of faculty members involved in curriculum 05 restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop
- 2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage:

<i>Title of the</i> <i>Programme</i>	Total no. of students	Division				
	appeared	Distinction %	I %	II %	III %	Pass %
<i>B.A.</i>	314	3	48	192		
B.Sc.	134	8	41	60		
<i>M.A.</i>	53	5	28	8		
M.Sc.	30	2	25			

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC collect the information regarding State/National/International level Seminar/Conferences/ Workshop circulated information to the faculty member.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	01
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Vacant Employees Positions		Number of permanent positions filled during the Year	Number of positions filled temporarily	
Administrative Staff	12	08	-	04	
Technical Staff	-	05	-	-	

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

In meeting with the principal IQAC has suggested the principal to sanction DL and TADA as and when required to attend Conference/seminar and workshop.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals		-	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average

h-index



3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) W	ïth ISBN No.	Ch	apters in E	dited Bo	ooks _					
ii) W	ithout ISBN N	<i>o</i>								
3.8 No. of University Department	s receiving fur	nds from								
UGC-	SAP	CAS		T-FIST		-				
	-	-								
DPE	-		DB	T Schen	ne/funds	-				
3.9 For colleges Autom	omy	CPE	DB	T Star S	cheme	_				
INSPI		CE		. Oth an	(spacify)					
INSPI	<i>KL</i> _	-		Olner	(specify)	-				
	3.10 Revenue generated through consultancy <i>No</i>									
3.11 No. of conferences	Level	International	National	State	University	College				
organized by the Institution	Number Sponsoring	-	-	-	-	-				
	agencies		_	_						
		I			1	I				
3.12 No. of faculty served as expe	erts, chairperso	ons or resource p	ersons	02						
3.13 No. of collaborations	Internati	ional Na	tional		Any other	_				
3.14 No. of linkages created durin	ng this year									
3.15 Total budget for research for	current vear i	n lakhs ·								
From Funding agency	_ Fron	n Management og	t University	/College	-					
Total	-									
3.16 No. of patents received this	year Tur	e of Patent		۸/	mber					
•	Nation		pplied	1 1 11	-					
		G	Franted		-					
	Interne		pplied Franted		-					
	Comm		pplied		-					
			Franted		-					

	TotalInternationalNationalStateUniversityDistCollege
	NIL
who are P	culty from the Institution03h. D. Guides-ts registered under them-
3.19 No. of Pl	n.D. awarded by faculty from the Institution
3.20 No. of R	esearch scholars receiving the Fellowships (Newly enrolled + existing ones)
	IRF SRF Project Fellows Any other
3.21 No. of st	udents Participated in NSS events:
	University level _ State level _
	National level International level
3.22 No. of st	udents participated in NCC events:
	University level _ State level 80
	National level 26 International level -
3.23 No. of A	wards won in NSS:
	University level State level
	National level International level
3.24 No. of A	wards won in NCC:
	University level _ State level 02
	National level
3.25 No. of E	stension activities organized
Univ	ersity forum _ College forum 5
	5 NSS 5 Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

* To promote eco friendly environment, a cycle rally was organized.

*Celebrated cancer awareness programme

* Organised constitution awareness programme.

Criterion – IV 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	$28327.95 m^2$	-	-	$28327.95 m^2$
Class rooms	20	-	-	20
Laboratories	05	-	-	05
Seminar Halls	01	-	-	01
No. of important equipments purchased $(\geq 1-0 \text{ lakh})$ during the current year.	12	-	-	12
Value of the equipment purchased during the year (Rs. in Lakhs)	348000	-	-	348000
Others (Girls hostel)	01	-	-	01

4.2 Computerization of administration and library

Administrative wing of college is already computerized and upgraded as and when requirement.

Library is partly computerized in near future, we will make it fully computerized.

4.3 Library services:

	Exis	sting	Newl	y added	Total		
	No.	Value	No.	Value	No.	Value	
Text Books	38525	2474442	595	34920	39120	2509362	
Reference Books	13226	234091	-	-	-	-	
e-Books	<u>98</u>	Gifted	-	-	-	-	
Journals	-	-	-	-	-	-	
e-Journals	-	-	-	-	-	-	
Digital Database	-	-	-	-	-	-	
CD & Video	-	-	-	-	-	-	
Others (specify)	-	-	-	-	-	-	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Other s
Existing	30	02	12	02	01	05	03	-
Added	-	-	-	-	-	-	-	-
Total	30	02	12	02	01	05	03	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

With the help of digital India drive, we arranged workshop for students and teachers on e-governance.

4.6 Amount spent on maintenance in lakhs :

i) ICT	-
ii) Campus Infrastructure and facilities	12.26
iii) Equipments	5.37
iv) Others	0.14
Total :	17.77

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Career guidance was provided to the students through career corner. ICT facilities were provided to the students, Students were motivated to take active part in community activities like NCC, NSS, Saptdhara and sports

5.2 Efforts made by the institution for tracking the progression

SRC Committee, Students suggestion and feedback, Rectification of Feedback

5.3 (a)) Total I	Number	of stude	ents	U	G PC	G Ph. L). (Others			
					154	5 158	8 -	-				
(b) No. of	student	s outsid	e the state	e	٨	lil					
(c)) No. of	interna	tional stu	udents		٨	lil					
	Men	No 812	-	6 Won	nen			.44				
Genera	l SC	L ST	ast Year OBC	Dhusico	11.	Total	Conoral	SC	ST	This Yea	r Physically	Total
Genera				Physica Challen			General			OBC	Challenged	
240	50	1242	186	5		1723	214	44	1143	141	3	1545
5.4 Do	etails of Form	student al guic	support lance p examina	orovided	to s nce	students in a w	ing for con about week clas. xams	mpeti variot	<i>tudent ta</i> tive exai us	ake adm	% = around 1 ission in engin s (If any)	
	No. of s	students	benefic	iaries		30						
5.5 No	o. of stu	dents qu	ualified i	n these e	xami	nations						
N	ΈT	-	S	ET/SLET	-		GATE	-	CAT	-		
IA	S/IPS e	tc _	S	tate PSC	-		UPSC	-	Ot	hers _		
5.6 De	etails of	student	counsel	ling and	caree	r guidan	ce					
		400 st	udents w	vere cove	red u	nder thi	s facility.					
	No. o	f studen	its benef	itted	2	40						

5.7 Details of campus placement

	On campus		Off Campus
Number of	Number of	Number of	Number of Students Placed
Organizations	Students	Students Placed	
Visited	Participated		
			-

5.8 Details of gender sensitization programmes

5.0 Details	sol gender sensitization programmes
A "7	Fri-Ranga" Yatra was organised by NSS & NCC units
5.9 Stude	ents Activities
5.9.1	No. of students participated in Sports, Games and other events
	State/University level 44 National level 1 International level Nil
	No. of students participated in cultural events
	State/University level Nil National level Nil International level Nil
5.9.2	No. of medals /awards won by students in Sports, Games and other events
Sports	: State/University level 1 National level 01 International level -
Culture	al: State/University level - National level - International level -

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	SAF (43)	42400
Financial support from government	1195	5435388
Financial support from other sources	-	-
Number of students who received International/National recognitions	-	-

5.11 Student organised / initiative	S			
Fairs : State/ University level	- National level	-	International level -	
Exhibition: State/ University level	- National level	-	International level	
5.12 No. of social initiatives unde	rtaken by the students	03		
5.13 Major grievances of students (if any) redressed: -				

Criterion – VI 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

MISSION:

We aim at imparting excellent education in the field of arts and science. We also aim at implanting high moral values in the students so that they become enlightened and disciplined individuals and render their service to the nation.

VISION:

- To impart higher education to the tribals of the area.
- All-round development of personality.
- Character building and promoting high moral values.

6.2 Does the Institution has a management Information System

Yes, we do have the following-

- * Admission committee
- * Various committees of the SRC
- * Communication through letters, electronic aids, local TV channel.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

We have, in all, four programmes, I.e. (A) B.A. with main subjects like Gujarati, Hindi, Economics and English, (B) B.Sc. with main subject chemistry, (C) M.A.-With, Hindi, and (D) M.Sc.-With Chemistry (Organic). The total number of subjects taught in this college is 16. These programmes are run annually as per the Univ. rules. We do invite a few eminent visiting faculties in our PG Section. The UG and the PG Programmes have been duly upgraded and extended by the University & UGC and we do follow them with all sincerity. The courses that we teach include B.A., B.Sc. M.A., M.Sc. and a Computer Diploma which do have contemporary relevance. Our students do get jobs on the basis of their degrees and diplomas. So far as the evaluation of the curriculum is concerned the board of studies in all the faculties and in all the subjects do the same at regular intervals and we also implement the same.

6.3.2 Teaching and Learning

* Apart from the academic calendar of university, we often invite various subject experts for the benefit of students as well as teachers.

* Teachers often participate in seminars, workshop, symposia and organise academic visit.

6.3.3 Examination and Evaluation

Apart from the pre-decided academic calendar given by the University, we organise viva, Unit test, seminars.

6.3.4 Research and Development

We do inform all the teachers about various research programmes and development schemes of the UGC

6.3.5 Library, ICT and physical infrastructure / instrumentation

The existing ICT equipments are frequently upgraded and the required latest ones are purchased. They are made easily available to students & teachers. Similarly the physical infrastructure and instrumentation also is updated and utilized.

6.3.6 Human Resource Management

The Haman Resource of our institute both, the teachers and students, do have a creative and fruitful contribution in the "Saptadhara" Programme of the state govt. The student Representative council, NSS, and NCC also play a very emphatic role in this field.

6.3.7 Faculty and Staff recruitment

The faculty & staff recruitment is strictly done by the state Govt, though we do appoint other faculty as and when required on Adhoc basis.

6.3.8 Industry Interaction / Collaboration

Our M.Sc. final year students visited the local pharma units and Ayurvedic pharmacy

6.3.9 Admission of Students

Admission process is done as per the government and university norms.

6.4 Welfare schemes for	Teaching	-		
	Non teaching	-		
	Students	SAF		
6.5 Total corpus fund generated	Nil			
6.6 Whether annual financial audit	has been done	Yes 🗸	No	

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	No	-
Administrative	Yes	-	Yes	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes	Yes	1	No	-
For PG Programmes	Yes	1	No	-

6.9 What *As our college is affiliated with V.N.S.G.University, we follow the norms of the university.* Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University grants permission to run self financed courses at the college level.

6.11 Activities and support from the Alumni Association

Several members of Alumni Association visit the college and suggest certain academic reforms to be implemented by the college.

6.12 Activities and support from the Parent – Teacher Association

This was not formed

6.13 Development programmes for support staff

ICT literacy Programme and a few administrative efficiency upgrading events were organised

6.14 Initiatives taken by the institution to make the campus eco-friendly

Every Thursday is a vehicle free day. Plastic bags & Nonrecyclable material is not allowed in the campus.

Students are made aware to use dustbins.

Botanical garden with medicinal plants

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The parents of the irregular students are regularly informed which improved class room attendance.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The university provide action plan and we strictly follow it.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

No 1

Yes

* Started Prayer and National Anthem before working hours.

* *Eco friendly and clean campus*

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

* Environment awareness rally is organised every year. *Poster making competition is organised every year to create awareness regarding environment

7.5 Whether environmental audit was conducted?

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:	
•	<i>Eco-friendly campus and infrastructure, well equipped laboratory & library</i>
Weaknesses:	•
•	Academically poor intact, lack of sufficient staff as per government policy.
Opportunities:	
•	To start vocational & bridge course. Computer literacy, D.M.L.T. Courses.
Threats:	
•	Decreasing strength of the institution, Irrelevance of the existing courses.

8. Plans of institution for next year

• *Renovation of the existing computer lab.*

• Digital up gradation of Office (Administration wing) and library.

Name	Prof V P Raj	Name	_Dr. S G Mangrola_

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
